



Stage 1 - Pre-Screening Equality Impact Assessment

For equalities profile information please visit [Norfolk Insight - Demographics and Statistics - Data Observatory](#)

Name of policy/service/function	Guildhall & Creative Hub Project				
Is this a new or existing policy/service/function? (<i>tick as appropriate</i>)	New		Existing	X	
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service is rigidly constrained by statutory obligations, and identify relevant legislation.	<p>Delivery of a refurbishment to the Guildhall and surrounding buildings within the site. Transformation into a public entertainment area, new visitor attractions, education, food, drink, retail and creative spaces for new businesses. Ultimately, following refurbishment, the site will be operated by a Charity.</p> <p>The scheme will be subject to statutory obligations for planning, health and safety at work, environment and hygiene standard, highways and licensing.</p>				
Who has been consulted as part of the development of the policy/service/function? – new only (<i>identify stakeholders consulted with</i>)	Planning & Conservation Officer, Historic England, National Trust, existing users of the site. King's Lynn Town Board, Senior Officers, Elected Members including scrutiny panels.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group. NB. Equality neutral means no negative impact on any group.</p> <p><i>If potential adverse impacts are identified, then a full Equality Impact Assessment (Stage 2) will be required.</i></p>		Positive	Negative	Neutral	Unsure
	Age	X			
	Disability	X			
	Sex			X	
	Gender Re-assignment			X	
	Marriage/civil partnership			X	
	Pregnancy & maternity			X	
	Race			X	
	Religion or belief			X	
	Sexual orientation			X	
	Armed forces community			X	
	Care leavers			X	
Other (eg low income, caring responsibilities)	X				
Please provide a brief explanation of the answers above:					



The design has dramatic changed the accessibility to the site, including lifts, wider and level access to entrances/exits, welfare facilities, hearing loops along with wayfinding to give a better visitors experience.

Within the tender process, social value and the contractor's fairness to its employees is included and will be monitored during the construction phase. Making sure we have followed the public sector equality duty and procurement standards.

Variable pricing structure to allow access to all

Question	Answer	Comments
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No	
4. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section	Yes / No	<div>Actions:</div> <div>Actions agreed by EWG member:</div>
<p>If 'yes' to questions 2 - 4 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary:</p> <p>Decision agreed by EWG member:</p>		
5. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No	Please provide brief summary:



Assessment completed by: Name			
Job title			
Date completed			
Reviewed by EWG member		Date	

☐ Please tick to confirm completed EIA Pre-screening Form has been shared with Corporate Policy (corporate.policy@west-norfolk.gov.uk)